



PGA

Northeastern New York Section

**@ Town of Colonie Golf Course
418 Consaul Road, Schenectady, NY 12304**

PH 518-438-8645

***2017 Tournament
Rules & Regulations***

NENY PGA Tournament Rules & Regulations

General

These Tournament Rules & Regulations of the Northeastern New York Section of The Professional Golf Association of America, hereafter referred to as NENY PGA, shall govern the conduct of all professional, open events, invitational, and/or amateur golf tournaments and other golf events sponsored, sanctioned or administered by the NENY PGA and the conduct and responsibilities of the contestants therein and the responsibilities of the sponsors, and co-sponsors, thereof.

Amendment Procedures

Members of the NENY PGA may amend the Rules & Regulations in one of the two following manners:

- a) PGA members may submit written proposed amendments to the Tournament Committee. The Tournament Committee must receive such proposals ten (10) days prior to a Board of Directors meeting. The Tournament Committee shall consider such a proposal and may elect to present the proposal to the Board of Directors who can pass, amend, or defeat the proposal by a simple majority vote. If the motion carries, the Board of Directors will determine the effective date.
- b) Or, a PGA member may propose to amend these NENY PGA Tournament Rules & Regulations at an Annual Section Meeting by presenting a resolution in writing to the President within thirty (30) days prior to the date of the meeting. It will require a two-thirds (2/3) majority vote of the voting membership in attendance. The Board of Directors shall determine the effective date of a passing amendment.

Authority

These NENY PGA Tournament Rules & Regulations are in effect as they have been approved by the Board of Directors and these regulations shall supersede in their entirety, all previous regulations that have governed the conduct of the NENY PGA tournaments.

Tournament Committee

The Tournament Committee shall consist of the Tournament Committee Chairman, Tournament Committee Members and the Tournament Director (non-voting) & Executive Director (non-voting). The Section President will appoint the Tournament Committee Chairman. The Tournament Committee Mission Statement clarifies the Committee's purpose and objectives.

Rules Committee

Tournament Committee Chairman, the Rules Committee Chairman, and Host Professional (if they are not participating in the event) along with the Tournament Director will be the Rules Committee on site.

Schedule

The Tournament Schedule is the responsibility of the Executive Director, Tournament Director and/or Committee Chairman and it shall be approved by the Board of Directors by the Spring Meeting.

DEFINITIONS/TOURNAMENT ELIGIBILITY BY CLASS TYPE

**Designates class "A" members only*

Majors

Stroke Play Championship*
Section Match Play Champ*
Section Professional Championship *
Donald Ross Classic
Senior Professional Championship*
Assistant's Championship
Tour Championship*

Classic Tier

Pro Classics

Pro Ams

NENY Pro Ams & Charity Pro Ams – Pro Ams conducted by the NENY PGA Section (*Class A Members have first priority to register)

Specialty Events - non points events (opens; pro-pro's; invitational events, etc.).

Eligibility

All participants must meet eligible employment guidelines as defined by the Professional Golfers' Association of America Bylaws and Regulations.

The NENY PGA consists of primarily 4 Classifications of Individuals:

(1) NENY PGA members: Eligible to play in all designated events. Class "A" Members and Life Members in good standing of PGA, except A-3 members. Class F and Inactive members do not have tournament playing eligibility in NENY PGA Section Tournament Program.

(2) Registered Apprentices: Class "B" Apprentices in good standing of PGA (*Cannot compete in member only designated events*).

Definition of a registered apprentice: The first official date of an individual actually becoming a registered apprentice is on the day in which he/she pays all applicable fees and the PGA accepts fees and application. The apprentice must have completed the Pre-Qualifying Level tests online.

NOTE: Class "B" Apprentices in the designated class of B1, B2, B4, B7, B8, and B13 are apprentices by definition and eligibility for tournaments will be based on membership classification and are not eligible to participate in Class "A" designated events.

(3) Pre-Registered Apprentice:

Definition of a Pre-Registered Apprentice:

Must meet the following criteria to be eligible for this classification:

- (1) Employed by a NENY PGA Section recognized facility
- (2) Registered for a PAT in current year
- (3) Submitted payment of Pre-Apprentice fee of \$175 to section
- (4) Highly encouraged to attend the Assistants Spring Meeting

This classification has been established primarily for the purpose of a one-time option for the calendar year that individual is enrolled in. A Pre-Apprentice will provide affiliation with the section only, no privileges or eligibility will be recognized by The PGA of America.

A Pre-Apprentice will be eligible to play in all section events available (*cannot compete in member only designated events*).

Pre-Apprentice Extension Request

If a Pre-Apprentice for any reason, does not progress and register into the PGA PGM Program, which is the next step to gain apprenticeship and then membership into the PGA of America, the individual can apply for a 2nd year of the Pre-Apprentice classification. The Pre Apprentice MUST adhere to the following guidelines/ deadlines to continue to be eligible for the season:

- Complete Pre Apprentice Form and pay \$200 fee
- April 30 – Register for PGA Background Check
- May 1 – Register for a minimum of two PAT's that take place prior to July 15
- July 15 – At minimum, have shot a 18-hole qualifying target score in a PAT
- August 1 – Register for the Pre-Qualifying Level (individual has 6 months to pass the Qualifying Level Test)
- February 1 (of the next year) – Register into the PGA PGM Program by completing the application and all application payments.
 - Failure to meet any of these deadlines will remove the individual from this classification for the remainder of the year. The individual will not be eligible to receive a refund.

(4) Student:

Definition of a Student A student is a person who is enrolled and actively attending a School/ University with the pursuit of a major in golf management and working towards graduation while being employed by a NENY PGA Section facility. A student must pay the applicable Pre-Apprentice Fee to be eligible to participate in section events.

TOURNAMENT ELIGIBILITY INFO & FORMATS

* *For complete 2017 tournament schedule see website or section app listing.*

HOLE OF THE WEEK COMPETITION (Season Long Par 3 competition)

All PGA Members that compete in an Individual event will also participate in the Hole of the Week Competition.

- One day events – two holes will be selected at each event
- Major Championships – One hole will be selected each day

- At season end, the players top nine scores recorded will be used to determine the Hole of the Week winners. The top three finishers will win prize money with a payout ratio of 50%, 30%, 20%)

OMEGA NENY PGA Champions Cup Player of the Year Points Eligibility & Tour Championship Post-Season Event

OMEGA CHAMPION'S CUP Player of the Year Points Eligibility ENTRY FEE = PGA Members MUST pay for the OMEGA Champion's Cup Player of the Year Point Entry Fee in order to earn Player of the Year Points (Class A Section OMEGA Player of the Year).

Champion's Cup Entry Fee will be used to supplement the Tour Championship fees and there will be no additional entry fees for this event for the top 20 players invited on the OMEGA player of the year list following the Match Play Championship. Players outside of the top 20 may participate after paying a \$200 entry fee.

OMEGA Champion's Cup Entry Fees/Deadline Dates

\$50 If paid any time prior to the first Pro Classic
\$100 If paid anytime between Pro Classic #1 and the first starting time of the Donald Ross (round 1)
DEADLINE: Donald Ross (round 1)

Tour Championship:

Top 20 members from the Section's final OMEGA Player of the Year list (following the conclusion of Match Play Championship) will be invited to the Tour Championship at no additional cost. Players from outside of the top 20 may still compete in the event by paying a \$200 entry fee.

The Tour Championship will be the season's final major championship.

The OMEGA Champion's Cup is a separate entity and ONLY the top 20 players on the OMEGA player of the year list following the conclusion of Match Play. These players will be guaranteed a separate prize purse payout (regardless of active participation in the Tour Championship). The Champions Cup payout will be based on the final points standings after the full re-set of points and calculations following the Tour Championship takes place.

Please refer to the points chart for clarifications and better understanding.

Format: 36-hole stroke play championship (no-cut)

Player of the Year:

The NENY PGA Player of the Year will be determined by the Final Points standings following the completion of the NENY PGA Tour Championship.

The Champions Cup Bonus Payout will be determined by the Champions Cup points reset and tour championship champions cup bonus points accumulated during the Champions Cup event.

Pro Amateur Events: (Class A Professionals, Apprentices, Pre Apprentices, and Students are eligible to compete)

Individual Pro Format – 18 Hole Stableford Format

- 0 points for double bogey or worse
- 1 point for a bogey, 2 points for a par
- 4 points for a birdie
- 8 points for an eagle
- 16 points for a double eagle

Team Formats

- ***Pro & 3 Am** – All amateurs are eligible to play in this event
Format – 2 BB of 4 (1 Gross/1Net)
- ***Pro & 3 Am Scratch** – The amateurs do not need to be a member of the facility represented by the Professional.
Format – 2 BB of 4 (Gross Only)
- ***Pro & 3 Junior Am** – Junior Amateurs do not need to be members of the facility represented by the Professional. Juniors must be age 18 and under.
Format – 2 Best Balls of 4 (Gross Division Only)
- ***Pro & 3 Lady Am** – Lady Amateurs do not need to be members of the facility represented by the Professional.
Format – 2 Best Balls of 4 (1 Gross/1 Net)
- ***Pro & 3 Senior Pro Am** – Senior amateurs do not need to be members of the facility represented by the Professional but must be at least 50 years of age on the date of the event.
 - Senior Amateurs age 60 or older are eligible to play from a forward set of tees.Format – 2 Best Balls of 4 (1 Gross/1 Net)

*National Car Rental Pro Am Series Event – The Committee recommends all players (professional and amateur) to be a complete NCR Empire Club Member prior to the event.

Charity Pro Am's – PGA Members, Apprentices and Pre Apprentices are eligible to participate.

Format – 5 person Scramble

If a Charity Pro Am conducts a Shootout following the event, the professional from the 1st and 2nd place teams in the Gross and Net Divisions will compete in the Shootout. If a professional cannot compete, the next professional in the same division will compete. The professionals will be competing for the following prizes: 1st - \$700, 2nd – 4th - \$100 each.

Pro-Pro Events

- **Any Blind Draw Pro Pro** – PGA Members, Apprentices, and Pre Apprentices are eligible. Players will be paired by a Blind Draw
Format – Fourball Stroke Play (Better Ball of 2)
 - PGA Members age 60 or older will be eligible to play from a forward set of tees.
- **Pro Pro** – PGA members, Apprentices, and Pre Apprentices are eligible. There is not restriction of how teams are put together.
Format – Fourball Stroke Play (Better Ball of 2)
- **Triple Play Pro Pro** – PGA members, Apprentices, and Pre Apprentices are eligible. There is not restriction of how teams are put together.
Format – Scramble (First Nine), Chapman Alternate Shot (Second Nine), Fourball Stroke Play (Third Nine)

Individual Professional Events

Pro Classics – PGA Members, Apprentices, Pre-Apprentices, and Students are eligible.

Format – 18 hole Individual Stroke Play

*Legends Division for players 50+ available (will play from a forward set of tees)

Donald Ross Classic – PGA Members, Apprentices, Pre-Apprentices, and Students are eligible.

Format – Two Day 36 Hole Individual Stroke Play

*Legends Division for players 50+ available (will play from a forward set of tees)

NENY PGA Professional Championship – Class A PGA Members that are eligibly employed at the deadline and at the time of the event

National Deadline – Players will not be able to compete if not registered prior to the deadline (minimum of 5 days prior to the event)

Format – 36 hole Individual Stroke Play (2 days)

NENY PGA Stroke Play Championship – Class "A" PGA Members and Life Members only

Format – 36 hole Individual Stroke Play (2 days)

NENY PGA Senior Professional Championship – Senior NENY PGA Class A Members or Life Members (ages 50 and over as of the date of the National event).

Deadline – Players will not be able to compete if not registered prior to the deadline (minimum of 5 days prior to the event)

Format – 36 hole Individual Stroke Play (1 day)

NENY PGA Senior Stroke Play Championship – Senior NENY PGA Class A or Life Member Professionals (ages 50 as of the date of the event).

Format – 18 hole Individual Stroke Play (players in compete in three age divisions 50-59, 60-69, and 70 & over).

Section Match Play Championship:

*Top 10 from the POY points list following the Professional Championship will earn exemptions into the Match Play and seeded #1-#10.

*An Open Qualifier will be held for the remaining 6 spots into the Match Play Championship field to round out the field of 16 spots.

*Any tie for last place qualifier and/or five alternates will be broken by Sudden Death Playoff.

*Field will be set and posted the Sunday prior to Match Play. Once posted, no substitutions will be permitted.

*Qualifier format – 18 hole Individual Stroke Play

*Championship Format – 18 hole Individual Match Play

Professional vs Amateur Cup Matches

Professionals who finish among the top twelve (11 + the host professional) in the previous year's Player of the Year point standings will be invited to participate in the following years Cup Matches. In the event one of the above professionals will be unavailable to compete the next professional on the list would be eligible.

Format – Individual Match Play & Team Match Play

NENY PGA vs CNY PGA Challenge Cup Matches

Professionals who finish among the top twelve (11 + the host professional when conducted within the NENY PGA) on the Player of the Year point

standings following the Match Play Championship will be invited to participate in the Challenge Cup Matches. In the event one of the above professionals will be unavailable to compete the next professional on the list would be eligible.

Format – Team Match Play

Membership Meetings

All members, apprentices, and pre-apprentices are encouraged to attend the meeting, regardless of status. Meetings are open to non-NENY PGA members.

Assistant Only Events

NENY PGA National Car Rental Golf Assistants' Championship – Class A-8 NENY PGA Members, Eligible Apprentices (all Class B) Pre Apprentices, and Students.

National Deadline – Class A-8 members and eligible Apprentices must register with the National Office by the deadline (Wednesday prior to the event) to be eligible to advance to the National Championship. Deadline set by the PGA of America. Pre Apprentices and other eligible participants who miss the registration deadline can register for this event with the local section office but are NOT eligible to advance to the National Championship.

Assistants Match Play – A-8 PGA Members, Apprentices, and Pre Apprentices

Format – 18 Hole Individual Match Play

Season Long Event - Deadline – May 1

The Committee will determine the parings. Matches will need to be completed by the following deadlines:

Round 1 – May 31 Round 2 – June 31

Quarterfinals – July 31 Semi Finals and Finals will take place on Aug. 17

(Matches should take place at a neutral facility)

Apprentice Presidents Cup – Apprentices and Pre Apprentices

Format – 18 Hole Individual Stroke Play with Education Seminar

TOURNAMENT POLICIES & PROCEDURES

The following registration policies and procedures apply to the majority of the events administered under the NENY PGA Tournament Program, with a few exceptions (approved by the Tournament Committee/Chairman). Any event that is administered by a different Section or requires a PGA National registration is NOT subject to the following policies.

The purpose of the following registration policies and procedures is to provide the NENY PGA Tournament Program with increased structure and specific written guidelines. These policies make all tournament preparation and organization much more efficient as well as provide the Tournament Director the ability to provide the facility host site professional and/or the restaurant manager with essential accurate tournament information for their own tournament preparations to help ensure a successful event.

Tournament

Registration Procedure & Dates

Registration for all NENY PGA events will be available in early spring as soon as the events are posted to on-line registration. It will be the sole responsibility of each player to submit the proper full entry by the stated entry deadline date. An entry with no payment may not be accepted.

Registration Priority

Registration priority for Pro Am events will be based upon an individual's membership level in the PGA of America. Class "A" members and Non-Member Head Professionals will receive first priority and can register for a tournament at any time after the tournament is posted for on-line registration by the Section Office.

Registration will then open to active eligibly employed registered apprentices and eligible pre-apprentices two weeks or fourteen (14) days from the scheduled tournament deadline date based upon availability in the tournament.

Entry Fee

Paid Entry Deadline

The paid entry deadline date for all tournaments *is five (5) days prior* to the first day of the scheduled tournament in question. All tournament entries **MUST** be received by the Section Office in advance by midnight of the paid entry deadline date. No individual will be registered into a tournament until his/her entry fee is paid in full. For those individuals utilizing a credit card for payment, his/her card will be charged the entire entry fee on the date of his or her registration into the tournament. The Section Office will accept cash, checks, or money orders but these must be received by 5:00 PM of the paid entry deadline date. If a paid entry is not received, the individual may not be registered into the event.

Late Entries

Late tournament entries must receive approval from Section Staff and/or Tournament Committee Chairman. Late entries will only be accepted based on availability. If a late entry is approved, an extra \$50 surcharge may be applied to the entry.

Withdrawal Policy

Regardless of when a withdraw occurs, a \$10 administration fee will be withheld from EVERY refund. Participants will have the opportunity to withdraw at any time prior to the five (5) day "paid entry deadline" date and receive a refund of his/her entry fee. Any individual who withdraws up to 3 days prior to the tournament but after the "paid entry deadline" will receive a 50% refund. However, any individual who withdraws at any time within 48 hrs of the event will automatically forfeit his/her entry.

Refund Policy

Individuals must submit the completed "Refund Form" to the section office within 10 days after the completion of the event in which a full refund is requested for. Any refund to be considered must have a completed "Refund Form". The request must state specific reasons for the individual's withdrawal of the event. The Tournament Committee will then make a decision based on the written appeal.

TOURNAMENT RULES AND REGULATIONS

The following rules, policies and procedures will be observed in all Section Tournaments. USGA Rules and the NENY PGA Hard Card shall govern all play. All Local Rules or modifications shall be approved by the tournament committee and shall be posted at the tournament site. The format will be posted on Rules Sheet prior to each event.

Pairings and Starting Times

Pairings and starting times published by the section office shall be final. Any changes must receive approval from the Tournament Committee Chairman.

The player shall be ready to start at his/her designated time. All participants should check in at the registration area immediately upon arrival at the tournament site. The following policies are in effect:

- a) The player shall start at the time laid down by the committee.
- b) If the player arrives at his/her starting point, ready to play, within five (5) minutes after his/her starting time, in the absence of circumstances which

warrant waiving the penalty of disqualification as provided in Rule 33-7, the penalty for failure to start on time is loss of the first hole in match play or two strokes at the first hole in stroke play instead of disqualification.

Results

The event will be deemed closed when the last competitor has submitted his/her scorecard and the results have been posted to the Scoreboard.

Discontinuance of play

The policy for discontinuance of play shall be consistent with Rule 6-8, in the USGA Rules of Golf. A competitor shall not discontinue play because of inclement weather, unless he/she considers there is danger from lightning, or some other reason, such as sudden illness or injury which the Tournament Director or Host Professional considers justifiable. In the event that conditions warrant delay of play or, if the course is determined to be unfit for play, the Tournament Director, Head Professional, or Golf Course Superintendent may authorize suspension of play by signaling such suspension by the sound of a horn or siren, in accordance with USGA Rules of Golf, Appendix I.

Cancellation

The Host Golf Course Superintendent will have the final say as to whether an event is cancelled or postponed because of inclement weather or course conditions. If an event is cancelled due to weather, or other adverse conditions, the following policies will apply:

a) REFUND POLICY

Any player on the course at the time the tournament is cancelled shall be refunded his/her entry fee less any golf car fee, range fee, or golf course fee. These fees will be refunded based on the host golf facility policy.

b) COMPLETED TOURNAMENT

If a least half the field in a one-day event has completed the round, the competition will be considered complete and the prize distribution shall be computed based on the number of participants who have completed the round.

c) The following cancellation procedures will apply for all tournaments. The committee, depending upon weather and the facilities availability, will make every attempt to complete the tournament. The event will keep all point values regardless of any cancellations.

a. One day 18, 27, or 36-hole events will be rescheduled at a later date if possible.

i. If the entire field completes at least 18 holes, and play is subsequently cancelled, the tournament reverts to an 18 hole event.

- b. Two Day, 36 hole event
 - i. 1st day rained out – Tournament reverts to an 18-hole event with the second round to be played as scheduled.
 - ii. 2nd day rained out – Tournament reverts to an 18-hole event with the final results being based on the results of the 1st round.

Pace of Play

The Rules of Golf requires that a player shall play at all times without undue delay (Rule 6-7). The Rules Committee, The Tournament Director and/or their designated representative will handle the administration of pace of play. All information should be referred to the Tournament Director immediately upon completion of the round. In performance of these duties, the Tournament Director and/or representative shall not be subject to any abuse, oral or otherwise.

Definitions

Out of Position

A group is deemed to be out of position when it has exceeded its 14 minutes per hole or 2 hours and 6 minutes for 9 holes (4 hours and 12 minutes for 18 holes) and has a complete hole on a par four or par five open in front of the group. The group will be notified when it is observed to be out of position and individuals within the group will be timed.

Undue Delay

A competitor “Out of Position” shall be subject to penalty if during the round, he/she takes more than 40 seconds to complete his/her swing. If a player exceeds the time limit on one (1) occasion, he/she will then be cautioned that if he/she exceeds the time limit on one more occasion, (total of 2), he/she will automatically incur a penalty of one stroke, under Rule 6-7. If a player exceeds the time limit on one more occasion (total of 3), he/she will incur an additional two-stroke penalty. If a player exceeds the time limit a total of four (4) times, the penalty is disqualification.

Procedures for Undue Delay

i. Officials will use discretion concerning pace of play of early groups. All groups will be expected to play at a reasonable pace. The first group to start will be considered out of position if, at any place during the round, the group is behind the allotted time to play (14 minutes per hole). The following group will be considered out of position if it, (a) is taking more than the allotted time to play and, (b) reached the tee on a par 4 hole or par 5 hole that is clear of all players. A group out of position will be notified that they are out of position and will be subject to individual timing.

ii. The timing of a player’s stroke will begin when a player has reached his/her ball and it is clearly his/her turn to play. A player will be allowed a maximum of 40 seconds to complete his/her stroke. NOTE: an additional 10 seconds will be allowed for (a) the first to play from the teeing ground on a par 3 hole, (b) the first to play a second stroke on a par 4 or a par 5 hole (c) the first player to play a third stroke on a par 5 hole or (d) the first player to play on or around the putting green. Time spent selecting a club and other preparation in preparing to play will count as time taken for the next stroke.

iii. If a player exceeds the time limit on one occasion, he/she will immediately be cautioned that if he/she exceeds the time limit once more, he/she will automatically incur a penalty under Rule 6-7 of one (1) stroke.

iv. If a player exceeds the time limit of four times, the penalty is disqualification.

v. All players in a group that is out of position shall be notified they are being timed and observed. Notification to a group out of position will be given after all players have left the teeing ground and prior to playing any subsequent strokes. Being out of position does not necessarily imply slow play. It is relevant that there be no future undue delay when a group is out of position.

vi. Timing will discontinue when the group has regained its position. Times previously recorded that have exceeded the limit, however, will be held over for further occurrence.

vii. Any player who is penalized shall immediately be informed after playing from the teeing ground from the next hole, or in the event of a penalty during play of the last hole of the round, in the scoring area.

viii. Professionals playing in events with invited amateurs are responsible for the amateurs’ pace of play.

Penalty for breach of Rule 6-7

First Offense	Warning
Second Offense	One (1) Stroke Penalty
Third Offense	Two (2) Stroke Penalty
Fourth Offense	Disqualification

Motorized Carts & Caddies

Motorized carts will be used in all section tournaments except junior events or noted on the entry. Players will have the option of riding or walking during section administered events. A player may also carry his/her own golf bag. If a person not competing in an event that rides in a golf car designated for a player, that person will be deemed a caddie. A caddie and player may ride at any time.

The maximum # of golf carts allowed to players per group is as follows for the # of players in a group:

Twosome will be allowed maximum of 2 golf cars

Threesome will be allowed maximum of 2 golf cars

Foursome will be allowed maximum of 2 golf cars

Fivesome will be allowed maximum of 3 golf cars

Spectator Carts

Spectator carts will be allowed only with the approval of the host professional and host facility

Etiquette – Headphones/Earbuds

Rules of Golf: Etiquette, Behavior on the Course - Consideration For Other Players

Players should ensure that any electronic device taken onto the course does not distract other players.

Conclusion: Penalties For Breach

If a player consistently disregards these guidelines during a round or over a period of time to the detriment of others, it is recommended that the Committee considers taking appropriate disciplinary action against the offending player. If the case of a serious breach of etiquette, the Committee may disqualify a player under Rule 33-7 (Disqualification Penalty; Committee Discretion)

The use of headphones/earbuds during NENY PGA conducted events is prohibited. If a player is reported/observed to be wearing the listening devices, the first offense will be a warning; the second offense will be disqualification under this Etiquette Section of the Rules of Golf.

Amateurs

PGA Professionals are responsible for the accuracy of his/her amateurs' handicap index. Teams can be disqualified for incorrect handicap indexes. Unless specifically noted on the entry form, the maximum USGA handicap for an amateur at a NENY PGA tournament shall be 25 for men and 28 for women. Women will be allowed a maximum of 36 handicap for the Pro & 3 Lady Amateur. Men and women will play at 100% handicap. In any event

where a professional is required to compete with one or more amateur partners, the following criteria will apply: Preferably the professional will bring amateurs from own club. If a professional cannot supply his/her own amateur(s), he/she may contact the host professional to see if he/she can supply an amateur(s). Professional may then call other clubs for availability of amateurs not already selected to play if host club is not able to provide amateurs.

Professional Dress Code

All male professionals shall wear collared shirts and slacks and shall not wear shorts anywhere on the host golf club property. Professionals must abide by the host facility's professional dress code policy during practice rounds. Women professionals may wear culottes, walking, or golf shorts that constitute acceptable clothing worn by women. All professionals must present a neat appearance in both clothing and grooming. Violators will be subject to disciplinary action.

Amateur Dress Code

It is the responsibility of section competing professionals to inform amateurs of the dress code. Amateurs shall abide by the dress code of the host facility.

Rules of Play

All tournaments conducted by the NENY PGA shall be played under the Rules of Golf as approved by the USGA, the NENY PGA Hard Card, and all Local Rules at specific events. Except in unusual circumstances, the ball should be played as it lies. All matters of administration, conditions of play, and conduct of play shall be administered under the authority of the NENY PGA Tournament Committee, the NENY PGA Rules Committee Chairman, the Tournament Director, and Host Professional.

Course Preparation and Set-Up

The length of the competition course for NENY PGA events is to be established keeping in mind the nature of the event, the skill of the field, the predicted weather conditions, and the condition of the course itself. In general, courses should be set to a length consistent with that which the better player who frequents the facility would typically play.

In cases where it is deemed necessary to play Preferred Lies, the Local Rule will state that a player may place a ball within one club length of the original spot of the ball, no nearer the hole that is not on a putting green or a hazard.

Tee placement on par three's will be varied to encourage a broad shot selection. Hole placement will be selected according to the type and length of

shot that is to be played into the green. The green's turf condition, contour(s) and forecasted weather are to be taken into consideration. There may well be times when a shot cannot be played towards or cannot come to rest near a hole placement due to the player's preceding stroke, lie of the ball, weather, course conditions or contour of the green. Again, this places a desirable premium on accuracy and judgment. There will be times when unpredicted weather conditions or other factors render a hole's set-up unfair. Those cases will be isolated but nonetheless unavoidable. Observation and constructive criticism on the preparation and set-up of courses are welcome and should be directed to the NENY PGA Tournament Committee Chairperson and Tournament Director.

Women's Tees/Same Purse

In accordance with the PGA of America policy for women professional competitors the separate-tee, same-purse policy shall apply.

- The intent of the yardage percentage guidelines is that each hole may not and cannot likely be this exact differential. The guidelines should allow the Committee to use their knowledge and discretion in order to set the golf course up in a manner that is a good test, does not make holes play differently than the design of the hole intended, and most importantly, it allows men and women players to be hitting similar clubs into greens as many holes as possible. Therefore, the overall course yardage for women should not be less than 78% or more than 85% of the men's yardage.
- Women's yardage is written as 85% on a hole by hole basis unless the design of the hole makes it impractical to do so. The Men's tees will be placed where the Committee wants them to go and will place the Women's tees where they best fit.

Guide:

- Par 5 and 85% is not a tee box, will go to a tee box towards a higher percentage if it is three shot hole. If it is a reachable par 5, a tee box towards a lower percentage will be used.
- Par 4 and 85% is not a tee box, if it is long par 4, will go to a tee box towards a higher percentage. If it is a short par 4, will go to a tee box towards a lower percentage.
- A par 3 hole, if 85% is not a tee box, go towards a lower percentage.
- The Committee would like to have a hole played how it is designed. A reachable par five played with a draw should be kept for the playability of the hole.

Distance-Measuring Devices

All NENY PGA events, including the Northeastern New York Section PGA Professional Championship, the Senior PGA Championship, and NENY PGA National Car Rental Assistants' Championship will permit the use of distance-measuring devices by all competitors. If a distance measuring device has additional functionality that can gauge or measure other conditions that might affect a player's play (e.g., elevation change, wind speed, etc.), the use of such additional function would be a breach of Rule 14-3.

Ties

Pro Am Events

Team Competition - In the event of a tie for first place only in the team competition, the USGA recommended method of breaking ties will be used to determine a winner. The method is as follows: Ties for first place will be broken by a match of cards. The method to do this is to determine the winner based on the best total score of the last nine holes. In a shotgun or multiple tee start the last nine holes will be deemed to be holes 10-18. If the tying teams have the same score for the last nine holes, determine the winner on the basis of the last six holes, last three holes and finally the 18th hole. If teams are still tied, the same process will be used for the first nine holes. All other places will split money.

Individual Pro and Pro Pro Events In the event of a tie for first place only, a sudden death playoff will be used to determine a winner. All other places will split money. In the case of qualifying events, a sudden death playoff will be used to determine final qualifying spots.

Conduct

PGA Members, Apprentices, and Pre-Apprentices should be aware at all times to conduct themselves in a manner befitting a professional and to influence amateur partners to abide by the same standards. By officially entering a NENY PGA event and/or verbally committing to compete, the players agree to abide by the prescribed rules of conduct. Comments or complaints concerning the tournament program shall be made in writing to the Tournament Director or Tournament Committee Chairman. These complaints/charges will be investigated by the Tournament Committee and/or the NENY PGA's Board of Inquiry based on the Class of Penalty. The Tournament Committee will investigate all "Minor" Tournament Penalties and the Board of Inquiry will investigate all "Major" Tournament Penalties. The Board of Inquiry will then make a recommendation to the Tournament Committee and the Board of Director's and/or the PGA of America's Board of Control based on the severity of the penalty.

Section Tournament Penalties, Discipline, and Appeals

Each PGA of America Member or Apprentice Participant (“Participant”) in a Section golf tournament acknowledges the right and authority of the Section to (i) fine and suspend from tournament play; and/or to (ii) fine and permanently bar the Participant from Section tournaments. Any Participant in a Section event hereby releases the PGA of America Section, the PGA of America, the PGA Tournament Corporation, Inc., rules officials, each director, officer, member, employee, agent or representative of any of the foregoing jointly and severally, individually and in their official capacity, of and from any and all claims, demands, damages and causes of action whatsoever, in law or equity, arising out of or in connection with any such decision or action by the Section, PGA of America or any appellate body.

Fines are due and payable within thirty (30) days unless the Participant has made a written appeal. Should the appeal be denied, the fine will be due and payable within thirty (30) days of such denial of appeal; and the Participant will be ineligible to participate in any Section tournament and any other PGA of America tournaments and the tournaments of any other PGA Section until said fine is paid in full.

Advance Notification of Proposed Disciplinary Action

Except for penalties under the Rules of Golf and for “Minor Penalties” (as hereafter defined), any Participant subject to disciplinary action or penalty defined as a “Major Penalty” shall first be notified of such proposed action in writing. Such notice may be presented to the Participant by a tournament official. Within thirty (30) days from the receipt of the notice, the Participant shall submit to the Section Tournament Director or the Section Executive Director such facts or evidence of mitigating circumstances as may apply. Within thirty (30) days of receipt of such information from the Participant, the Section Tournament Director or the Section Executive Director shall notify the Participant in writing of the imposition of the proposed disciplinary action or penalty, or that the proposed action has been dismissed. After the imposition of any penalty hereunder, the Participant shall have the right to appeal to the Section Board of Inquiry as set forth in Section E herein.

Rules of Golf

Any Participant in a Section tournament who breaches the Rules of Golf of the United States Golf Association or Local Rules in effect for the conduct of such event shall be subject to the penalties provided in such Rules as well as any other penalties imposed by the Section consistent with this policy. The decision of the Section Rules Officials/ and/or the Section Tournament Committee with respect to such Rules breach shall be final and conclusive.

Conduct Unbecoming a Professional

Any Participant deemed guilty of conduct unbecoming a professional while participating in a Section tournament or in activities related thereto (e.g. practice rounds, hospitality events, etc.) shall be subject to fine, suspension and/or permanent disbarment from Section tournament play as provided in this policy. A fine of \$100 shall be levied for the first offense. A fine of \$150 shall be levied for the second offense, and a prohibition from participating in Section events for one year shall be levied for the third offense. Any Participant that is found guilty of more than three offenses for conduct unbecoming a professional charge may, at the sole discretion of the Section, be permanently prohibited from participating in all Section and PGA of America tournaments and also may be subject to PGA of America Code of Ethics charges.

Notwithstanding the foregoing, the Section reserves the right to pursue Code of Ethics charges against any PGA Member/Apprentice for conduct charges related to the conduct of any Participant at Section golf tournaments and related events at the sole discretion of the Section in compliance with the procedures for Code of Ethics hearings as set forth in this Article II of the Bylaws.

Classes of Penalties for Section Tournament Offenses

I. MINOR PENALTIES.

A Minor Penalty is a fine of not more than \$150 and/or suspension from tournament play for two or less tournaments. A Minor Penalty may be imposed by the Section tournament officials responsible for the conduct of the tournament.

II. MAJOR PENALTIES.

A Major Penalty is a fine in excess of \$150, suspension from tournament play for more than three tournaments, and/or permanent disbarment from Section tournament play.

Appeals

MINOR PENALTIES:

Appeals from Minor Penalties shall be to the Tournament Committee Chairperson (or his/her designee). Such appeal may be in writing or oral. Such appeal shall be received by the Tournament Committee Chair no later than thirty (30) days subsequent to the infraction. The Tournament Committee Chair shall render the decision on appeal in writing within thirty (30) days of

the receipt of the appeal and submit a final report to the Section Executive Director. The Section Executive Director shall submit this final report to the Association General Counsel. Such decision shall be final. Notwithstanding the foregoing, in the event that the Section determines that it would prefer that a Minor Penalty shall be submitted to the Board of Control for a hearing in lieu of action by the Section, then the Section Board of Inquiry will follow the same procedures set forth herein for all matters submitted to the Board of Control for Code of Ethics procedures.

MAJOR PENALTIES:

Within thirty days from the date of notification of a Major Penalty, the Participant may submit a written appeal to the Section Board of Inquiry. Failure to file such an appeal shall be deemed conclusively to be an admission of the charges specified in the notification.

Thereafter, the Section Board of Inquiry will prepare a report of the matter to the Board of Control and the matter will be set for a hearing before the Board of Control in accordance with all applicable procedures set forth herein for ethics appeals heard by the Board of Control.

The Board of Control shall hear the appeal either at the next regularly scheduled Board of Control hearing or at an expedited meeting that may be held in person or via conference call at the discretion of the Chair of the Board of Control. The decision of the Board of Control shall be final. An appeal shall operate to stay the effective date of any penalty, except suspension from a Section tournament then in progress or scheduled for the calendar week in which the alleged violation occurred, until after a final decision on the appeal.

All fines must be paid within thirty (30) days from the imposition of the fine, or in the event of an appeal, within (30) days from the decision rendered by the Board of Control in the event the Board of Control upholds the findings of the Tournament Committee Chair.

Minor Penalties

Violations may be of a general or specific nature and include but are not limited to the following:

- a) Displaying disrespect for the tournament committee
- b) Displaying disrespect for section staff
- c) Displaying disrespect for the traditional etiquette of the game of golf
- d) Displaying conduct unbecoming a professional

e) Making public complaints or criticisms involving the association, association staff, section, section staff, sponsor(s), host facility, players, trmt committee, or tournament format

f) Using loud, profane, and/or abusive language

g) Throwing or breaking equipment

h) Displaying disrespect to the host staff, host members, or facility property

i) Verifying and/or submitting any incorrect information concerning an amateur partner

j) Use of a cell phone for any use other than designated under Decision 14-3/16

k) Failing to adhere to the Local Rules of the host facility

l) Consumption of any type of beer and/or alcohol while participating during a stipulated round of a NENY PGA event. For one day, multi-round events, the consumption of beer/alcohol will not be permitted between rounds. (This applies for pro only events)

Prize Purse

The prize purse will be determined by adding all entry fees, late fees and surcharges not included, and sponsor dollars together and taking out club related and administrative expenses (admin fee, sponsor marketing fee, trophy, etc.). The amount left over will be distributed by the "Prize Distribution Chart" found within these TR&R's. The chart will be used as a guide to determine final prize purse.

In Pro Am's, the professional will receive the cash equivalent of the team prize and the amateurs will receive gift certificates. Gift certificates will be deemed by the host facility at a Pro Am unless otherwise stated in the entry information.

Purse Breakdown

In a Pro only or Pro-Pro event, 100% of the professional entries (after expenses) will go to the professional purse. In a Pro-Am event, approximately 25% of team entries (after expenses) will go to the professional purse, and approximately 75% of the team entries (after expenses) will go to the team purse.

Purse Breakdown: All purses shall be paid utilizing the the Prize Distribution Chart as a guideline.

Skins

In the Pro Ams, Skins will be a team competition. For all skins competitions (both individual & team skins) skins money will be collected on site on a cash only basis or can be charged to a credit card when registering for an event. At

the end of the competition, skins will be determined and checks will be cut at the section office to pay the skins winners. Skins will be paid out in a check to all Professionals in accordance with tax laws and amateur skins monies will be paid out in a check for gift certificate credit to the amateur's facility represented by the PGA Professional.

Bonus Pool & Optional Prize Games

At selected Pro Am and Pro Classic events, a Bonus Pool and Skins Competition will be made available for an Individual Pro Competition. Professional can register and pay in advance for these optional prize games in accordance with the registration policy for events or if entry to these is paid on site at events entries MUST be paid in cash. At the end of the competition, individual winners will be determined and checks will be cut at the section office to pay the prize games winners.

Vardon Trophy

Must be a Class A member of the NENY PGA in good standing.

Scores will be used from the designated point tournaments.

A player must return a minimum of 8 rounds to be eligible for the Vardon Trophy. Any no card in a designated point tournament will disqualify a player from this award.

OMEGA NENY PGA Player of the Year

Must be a Class A member of the NENY PGA in good standing. Player with the highest point total during the Tournament Season is awarded the OMEGA Player of the Year. Award. Points toward the Player of the Year (for all divisions) will be awarded as follows:

NENY PGA PLAYER OF THE YEAR POINT CHART

Place	Classic Points	Major Points	Legends Division	Pro Am Points (Charity & Section Conducted)
1	250	500	5	20 points
2	190	350	4	
3	155	225	3	
4	140	195	2	
5	130	180	1	
6	115	165	1	
7	105	150	1	
8	95	135	1	
9	85	120	1	
10	70	105	1	
11	60	90		
12	50	75		
13	40	60		
14	25	45		
15- last place	20	30		

PGA Championships (PNC, Sr. PNC, Assistant's Championship)

* Points will be awarded at the conclusion of the final national championship to the professional(s) that competed in the national event.

Professional National Championship:

Make Cut: 300 points

Qualify for PGA Championship: 500 point

Win PGA National Championship = Section Player of the Year

Win Sr. PGA Championship = Section Senior Player of the Year

Win Assistant's Championship = Section Assistant POY

**Player of the Year by Membership
Event Breakdown by Point Tier/Value**

**NENY PGA SECTION
PLAYER OF THE YEAR**

Classic Points

- Pro Classic #1
- Pro Classic #2
- Pro Classic #3
- Pro Classic #4
- Pro Classic #5

Major Points

- Donald Ross Classic
- Stroke Play Championship
- Match Play Championship
- NENY Professional Championship
- Tour Championship

**NENY PGA SENIOR
PLAYER OF THE YEAR**

Classic Points

- Pro Classic #1
- Pro Classic #2
- Pro Classic #3
- Pro Classic #4
- Pro Classic #5

Major Points

- Donald Ross Classic
- NENY Professional Championship
- Stroke Play Championship
- NENY Senior Professional Championship
- Senior Stroke Play Championship

**NENY PGA ASSISTANT
PLAYER OF THE YEAR**

Classic Points

- Pro Classic #1
- Pro Classic #2
- Pro Classic #3
- Pro Classic #4
- Pro Classic #5

Major Points

- Donald Ross Classic
- Assistants Championship
- Assistants Match Play

Tour Championship Payout

Based on 20 players

1 st	\$1,250.00
2 nd	\$1,000.00
3 rd	\$875.00
4 th	\$750.00
5 th	\$625.00
6 th	\$500.00

OMEGA Champions Cup

1 st	\$1,650.00
2 nd	\$1,100.00
3 rd	\$990.00
4 th	\$935.00
5 th	\$880.00
6 th	\$825.00
7 th	\$770.00
8 th	\$660.00
9 th	\$550.00
10 th	\$495.00
11 th	\$440.00
12 th	\$385.00
13 th	\$330.00
14 th	\$275.00
15 th	\$220.00
16 th	\$165.00
17 th	\$110.00
18 th	\$88.00
19 th	\$71.50
20 th	\$60.50

Event Fields Determined by Player of the Year Points

NENY OMEGA Championship Cup Entry Fee/Player of the Year Points Eligibility = Must BE PAID by any NENY PGA Member for eligibility to earn Section Player of the Year points. Deadline to pay the Champion's Cup Entry Fee is the first round of the Donald Ross Classic (round 1).

Please note that regardless if a member doesn't pay the OMEGA Championship Cup Entry any PGA member is still eligible to participate in any individual section points event except for the invitational field only of the Champions Tour Event (top 20).

Top 20 from the OMEGA Player of the Year points list will be invited into the Tour Championship. The Tour Championship will use its own points re-set and final results.

Section Match Play Championship:

#1 - #10 Seeds: Directly off the Section Player of the Year Points List following the Professional Championship Match Play Qualifier – To be held prior to determine the remaining 6 seeds to fill out the 16 person field ties for the last qualifying spot and or five alternate positions will be determined by a Sudden Death Playoff.

Challenge Cup Matches vs. Capital District Amateurs

Professionals who finish among the top twelve (11 + Host Professional) in the prior year Player of the Year point standings will be invited to participate in the following years Gazette Cup Matches. In the event one of the above professionals will be unavailable to compete the next professional on the list would be eligible.

CNY PGA– NENY PGA Challenge Cup Matches

Professionals who finish among the top twelve (11 + Host Professional when conducted within the NENY PGA) in the Player of the Year point standings as the conclusion of the designated points events, will be invited to participate in the current years CNY – NENY PGA Challenge Cup Matches. In the event one of the above professionals will be unavailable to compete the next professional on the list would be eligible. The Player of the Year point list will also be used to invite professionals to re place already named professionals that do not confirm his/her participation with the NENY PGA section office within five (5) days of the event.

Prize Distribution Chart

NUMBER OF TEAMS (Team Competition)

NUMBER OF PLAYERS (Professional Competition only)

	<u>1-15</u>	<u>16-18</u>	<u>19-21</u>	<u>22-24</u>	<u>25-27</u>	<u>28-30</u>
1	34	31	25	23	21	20.5
2	28	24	20	19	18	17
3	22	18	17.5	16.5	15	14.5
4	16	15	15	14	13	12
5		12	12.5	11.5	11	10
6			10	9	9	8
7				7	7	7
8					6	6
9						5

	<u>31-33</u>	<u>34-36</u>	<u>37-40</u>	<u>41-43</u>	<u>44-47</u>	<u>48-51</u>
1	20	19	18	18	17	17
2	17	16	15	15	14	13
3	14	13	13	12	12	10
4	12	11	11	10	9	8
5	10	9.5	9.5	8	8	6.5
6	8	8	8	7	7	6.1
7	5.5	6.5	6.5	6	5.8	5.8
8	5	5.5	5	5	4.9	5.5
9	4.5	4.5	4	4.6	4.5	5.1
10	4	3.8	3.6	4.2	4.2	4.7
11		3.2	3.3	3.8	3.9	4.3
12			3.1	3.4	3.5	4
13				3	3.2	3.6
14					3	3.3
15						3.1

Point Distribution

Points Re-Set

(Entering Playoff Event)

Position	Points
1	2,500
2	2,250
3	2,000
4	1,800
5	1,600
6	1,400
7	1,200
8	1,000
9	800
10	600
11	480
12	460
13	440
14	420
15	400
16	380
17	360
18	340
19	320
20	310

+

Points Awarded

(After Playoff Event)

Position	Points
1	2,500
2	1,500
3	1,000
4	750
5	550
6	500
7	450
8	425
9	400
10	375
11	350
12	325
13	300
14	285
15	280
16	275
17	270
18	265
19	260
20	255

NENY
= Champions Cup
Standings

Person with most
accumulated points will be
awarded NENY
Champions Cup.

NENY PGA Host Professional Responsibilities

- The Tournament Committee will decide all tournament formats.
- The Tournament Director will provide a final “guaranteed count” to the host professional four (4) days in advance of the tournament.
- In preparing the course for play, the host professional should define all out-of-bounds, water hazards, and ground under repair and arrange for mowing of tees and greens on the day of play.
- In preparing the tournament, each host professional is highly encouraged to recruit 4 volunteers to serve as spotters for the tournament of an approximate 4 hour time shift.
- The host professional must provide the Tournament Director with all local rules, hole location sheet information and other golf course information. In turn, the Tournament Director will prepare a Rules Sheet, Hole Location Sheet and all official tournament scorecards with handicaps if required.
- The Section abides by the PGA of America’s Tee Policy for Women. In addition, different tees may be used for Pros and Amateurs for Pro-Am events.
- The following should be provided by host professional: a registration table on the 1st tee; a scorer’s table with chairs; and a scorer’s area to post scoreboards.
- Sufficient golf carts should be provided for the entire field, plus several spare carts to serve officials.
- It is the responsibility of the Tournament Director to report the results of the tournament to the area news media.
- Do not cancel an event on your own, contact the Tournament Director. In the case of inclement weather a day before the event or the morning of the event and course conditions are questionable, please contact Doug Evans at (518) 248-1973.